YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	KARIMGANJ COLLEGE
• Name of the Head of the institution	DR. RAMANUJ CHAKRAVORTY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03843796193
• Mobile No:	9435179383
• Registered e-mail	karimganjcollege@gmail.com
• Alternate e-mail	
• Address	Station Road , Karimganj.
• City/Town	KARIMGANJ
• State/UT	ASSAM
• Pin Code	788710
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**ASSAM UNIVERSITY SILCHAR**
• Name of the IQAC Coordinator	**DR. SUJIT TEWARI**
• Phone No.	**8812039224**
• Alternate phone No.	**9435070974**
• Mobile	**8812039224**
• IQAC e-mail address	**karimganjcollege.iqac@gmail.com**
• Alternate e-mail address	**karimganjcollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://iqac.karimganjcollege.ac.in/AQAR/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://iqac.karimganjcollege.ac.in/Academic_Calender/Academic%20Calendar%202020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.78**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 1	**B+**	**Nil**	**2004**	**Nil**	**Nil**

6.Date of Establishment of IQAC	**14/10/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**2**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)
Ensured continuation of academic activities during the Pandemic period in online mode
Undertaken awareness campaign among Mass people during Covid-19

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To increase digital infrastructure and ICT to boost the teaching learning process	**Partially achieved**
To conduct classes on online mode .	**Classes conducted on online mode.**
To complete admission and students counselling on online mode.	**Entire admission process was completed in online mode.**
To organise Faculty Development Programme(FDP), seminars, mworkshops on IPR, Gender sensitisation	**One International and one national webinar were organised.**

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing body of Karmganj College	09/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	18/04/2022

15.Multidisciplinary / interdisciplinary

Multi disciplinary Co-education UG level College.

16.Academic bank of credits (ABC):

The college is prepared to introduce Academic bank of credits (ABC) as as per t5he requirements of NEP 2020,. Students taking admission to Karimganj College register themselve for the ABC.

17.Skill development:

The college has been organising various programmes for the development of life skills. In previous yaers three different skill enhencement courses were run by the departments of Physcs, Botany and Commerece . But the same could not be continued due to the COVID -19 pandemic.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

From the very inception of the college, steps were taken to integrate the Indian tradition, culture, and language in the knowledge and skill imparting process. Although English is the medium of instruction other languages like Bengali, Sanskrit and Arabic are also taught in Karimganj college.

Indian culture is propagated through the Cultural sub comittee of Karimganj College, under which various cultural programmes are organised throughout the year like Saraswati Puja, Rabindra Jayanti, Language Martyr day etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum and teaching learning process of the college is

focused towards programme outcome POs as well as the course outcome COs. These outcomes are made known to all aspiring students. The programme outcomes and programme specific outcomes are communicated to the students during orientation programmes conducted just at the beginning of the semesters. The course outcomes are made known to the students by respective teachers at the beginning of the course. These outcomes are evaluated through internal and external examinations, seminars, projects and participation of the students in different co-curricular activities. The programme outcomes to a great extent are reflected in the students' success in final examinations, their progression and placements.

20.Distance education/online education:

Centres of two open universities viz. INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU) and KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY (KKHSOU) are functional in Karimgnaj College.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**23**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2382**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1198**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**680**

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1 Number of full time teachers during the year	**59**

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of Sanctioned posts during the year	**74**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**42**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**35.08**
4.3 Total number of computers on campus for academic purposes	**152**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Karimganj College has a rational, sequenced policy for curriculum

delivery that ensures consistent teaching and learning outcomes and a clear reference for observing learning across the year divided into semester levels.The institutional plann is preared by the IQAC as per the suggestions recieved after disscussion in the teachers council meeting. Then the overall plan is inplemented by each of the departments through departmental meeting and follow up actions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of every academic session, under the guidance of the IQAC,Karimganj College, the college prepares its own academic calendar in conformity with the calendar provided by the department of Higher education Govt.of Assam and the academic calendar of Assam University, Silchar to which our college is affiliated. Due attention is given to incorporate academic activities and other supporting activities so as to reflect the goals and objectives of the College. We adhere to the academic calendar prepared. Month-wise activities are chalked out and scheduled for the smooth functioning of the College. Preparation and adherence to the academic calendar ensures completion of syllabus in time, accommodation of co-curricular activities, sports events, Cultural events, observation of National and international days, timely conduct and completion of examinations. The academic calendar provides plan for teachers and students.

Our academic calendar comprises:

Commencement of Admission process

Beginning of teaching-learning session (commencement of classes)

Internal Tests and Assignment schedules

Students union election

Annual sports meet and cultural events.

Co-curricular activities

Observation of different significant days for Value and ethics building/Environment conservation activities

NSS activities including special camps

Semester end practical ,theory examinations

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	[http://www.karimganjcollege.ac.in/Academic_Calendar_2020-21.jpeg](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics

into the Curriculum.

The Curriculum of of degree courses is formulated by the affiliating university. The Eco club and the department of Ecology and environmental studies always involves in organizing on environmental awareness, observation of world environment day etc

Gender Sensitivity: Gender sensitization camps are organized in rural areas of of the locality in the adopted village at Karnamadhu. Karimganj College organizes awareness programmes ,under the Womens cell and Internal complaints committee(ICC) of the College for gender sensitization.awareness camps, seminars, workshops, guest lectures, industry visits and field excursions

Cultural Education

The college has active active cultural and litrerary forum which always involves students in such activities. Obseravtion of special days like Birth day of Rabindranath tagore, Observig language martyrs day, national days are regular activities .

Rural Development:

Karimganj College has adopted a village named Karnamadhu nearly 4 kms from the College where activities of awareness , sanitation and health and well benig are regularly done involving student and teachers under the NSS unit of the college.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	*View File*

1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	*View File*

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	[Could not be collected during pandemic.](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

74

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1084

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Karimganj college organises special programs and classes for the newly admitted students to determine advanced learners and slow learners. Immediately after the admission at first induction programme is held to make the students aware about the system and

course structure. Initially some classes are taken as bridge course to bridge the gap of the learning level from higher secondary to the degree courses and some tests are taken on itbasis . This helps to distinguish between the advanced and slow learners.From the conclusion obtained after analysis appropriate majors are taken by the mentors assigned for each of the honours students. A big percentage of the students come from Bengali medium schools for them also care is taken during the bridge course as well as during classes sothat they can adapt to the English medium of the instruction in the college.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2384	**59**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In Karimganj college students are allowed to carry out their learning process through various methods like experiential learning participative learning and problem solving methods in addition to normal class room teachin-learnig process.. In experiential learning students of some departments particularly from Economics and Political science are taken to some villages and carry out survey through which they experience the real life situations of village people and try to understand the socio economic problem of the people in the locality. The students are further asigned seminar topics on which they prepare themselves for presenting seminars on the topics assigned to them and the learn in a participative manner collectively. The students of certain departments are allowed to carry out project works through which it is expected to enhance they are learning skills. In addition to this students are given

assignments and problems to solve in order to enhance they are learning level.

However owing to the Pandemic situations those things could not be materialised in totality during the year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers in Karimganj college very often make use of ICT enable tools for effective teaching learning process. There are three smart classrooms well equipped with ICT tools which are meant for taking classes through .In addition each of the science departments are having ICT tools like projector and computer to enable the teachers to take classes using these tools. Most of the teachers make use of these tools.However, during the Corona pendemic most of the classes where held on contact list online mode during the academic year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

59

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

59

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

914

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Karimganj College, Karimganj is affiliated to Assam University Silchar and follows the modalities of conducting the Continuous Internal Evaluation as per the university course requirement. Two internal tests are mandatory for the in each semester. The College fixes the dates and mode of internal evaluation. At the beginning of the semester it the dates aqre made known to the students through the academic calendar. Through a meeting of heads of all the departments and AoC(Assistant officer incharges to carry out the examination process), at first some tentative dates and modalities are finalized and finally it is confirmed in the meeting of the teachers council.

- **Scrutiny of the prepared question paper is carried out by Head of the department to ensure quality of the Question paper.**
- **The faculty submits the re-corrected scripts to the examination department and marks are displayed on the notice board and then uploaded in the university examination portal.**
- **Result review meetings are conducted department wise with result analysis and the remedial actions for further improvements are arrived after discussion.**
- **Performance of the students in Internal Assessment is used to identify slow and advanced learners in their respective subjects and adopt appropriate measures accordingly as needed .**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After publication of the internal marks the students are notified to view the evaluated answer scripts in the respective departments. The students write to the principal in case of any grievences , eho directs the application to the concerned department and the grievences are thus redressed.

- After completion of the internal examination, the faculty evaluate the answer scripts and display to the students for doubt clarifications or re-correction.
- The faculty submits the re-corrected scripts to the examination department and marks are displayed on the notice board and then uploaded in the university examination portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes.Formally teachers are made aware during the begining of the semester in the departmental meetings of course distribution and the students are made aware in the induction training just on the comencement of the semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Result analyusis is done annually. after completeion of exams and announcement of results.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

407

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://iqac.karimganjcollege.ac.in/Student_Survey/SSS%2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

1. AWARENESS ON DRUG ABUSE AND ALCOHOL THROUGH WALL PAINTING organised by NSS unit of Karimganj college
2. AWARENESS AGAINST SPITTING IN PUBLIC PLACES THROUGH WALL PAINTING organised by NSS unit of Karimganj college
3. YOGA BY NSS VOLUNTEERS ON THE OCCASION OF FIT INDIA PROGRAME
4. ORIENTATION PROGRAMME ON PREVENTION, EARLY INTERVENTION AND REHABILITATION OF PWDS , . The programme was conducted by "Ali Yavar Jung National Institute of Speech and Hearing Disabilities (Divyangjan)", in association with a NGO (Saksham), Department of Political Science, Karimganj College

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      and NSS unit of Karimganj College.
  5.  WORKSHOP ON SWACHHATA AT ASSAM UNIVERSITY CAMPUS, in
      collaboration with Assam University NSS cell
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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Karimganj college has a well developed campus of 8.6 acres with 41 number of classrooms 42 number of laboratories and 2 seminar halls. The college has well equipped computer laboratories for Computer Sc.,Physics,Mathematics and Commerece department. Very well equipped and rich laboratories are available for all the science departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has facilities for cultural activities, sports, games, gymnasium and yoga etc.The college has aa large field , which is one of the biggest in the town and is used by students for outdoor sports activities. There is a two storey student day home, the ground floor of which is used for indoor game activities and the first floor is othe student activities . There are large separate common rooms for boys and girls in the campus . Their is an auditorium named after Pramesh Chandra Bhattacharya, the founder Principal of the College, where cultural activities are performed. There is facility of gymnasium and yoga sis centre in the college campus where a physical instructor is present to look after the gymnasium.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02.

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35.08

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library at Karimganj College is an integrated knowledge resource centres comprising, a books, periodicals, references, national and international journals and CD-ROMs. It is automated using Integrated Library Management System (ILMS) computerized with Software SOUL. Brief detail of the library are as

Text Books 33303 ,

Reference Books 1845,

Journals 10.

57 number of text books were added during the academic session

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.3360/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

138

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has adequate IT facility for academic purposes. There are two seminar halls ,two classes which are ICT enabled as well as there are 155 computers for laboratories. Moreover the college uses JIO fibre internet for it enabled classrooms. The details are given below

Total 155 Number of computers

8 Computer Labs. ,1 computer centre, 1 Browsing Centre. The campus has internet connectivity in all the departments through JIO Fibre with available band width having 30 MBPs speed.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

155

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution | **B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35.08

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined system in place for the maintenance and utilization of its facilities.

Classroom management:Classrooms are maintained as per the requirements modern teaching learning environment and the number of students in the class.

There are total 41 class rooms aming which two are smart class rooms which are provided with modern ICT tools . CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are maintained.

Laboratory : The college total 42 laboratory rooms . Most of the departments have well equipped laboratories individually for the each of departments. Instructions to students regarding the safe and secure usage in the laboratory are displayed in lab..

The Library : The Library Committee tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued library cards which will be valid till their final semester. The library is partially automated with SOUL software.

Sports Facilities : The College has a standard ground where outdoors sports activities are held. The college also has a students day home for indoor activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2811

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`2811`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has student representation in many committees and bodies .However, during the year student elections could not be held so student body was not there but student representations where made based on nomination by the authority.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has an alumini association which is functional the details of the aluminium associations are as follows

President : Dr. Nibaran Das

Vice President :Sri.Santosh Kumar Jain

General Secretary: Dr. Sabyasachi Roy

Assistant Secretary: Dr.Rajib Das & Sri. Subharaj Das

Treasurer: Sri. Kaushik Ranjan Dey

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed by a governing body in which the president is appointed by the government of Assam, the secretary is the Principal of theCollege . It includes two academicians nominated by the affiliating University as vice chancellors nominee, two teachers representatives,one representative of the employees ,3 guardian representatives (one of whom is a lady member) and one donor member. The MLA of the locality is a permanent special invitee in the governing body. All policy matters and the matters related to administrationor discussed and addressed in this body .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governing body is represented from all sectors including government representative, university'srepresentative as VC'snominee, the College Principa, teachers representative, guardians representative , Librarian,as well as the employees representative it reflects the participating management from all stake holders of the college. Representations from students are made in various committees of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

University approved curriculum is strictly adhered. All the students take courses in computer literacy programme (CLP) to enhance their Computer and digital skills. Encouraging high quality research, Alumni engagement and Social outreach that are targeted at helping

people of the region.

The activities are planned in the beginning of every academic year by IQAC taking inputs from the advice , suggestions of teachers council , from faculty members and accordingly the Academic Calendar is prepared. As per the quality initiatives and decisions the departments act to achieve the planned objectives. . The plan as per advice of the teachers council is finalized by the HODs of all departments in consultation with their faculty members

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body is the highest body with its president appointed by the Director Higher Education, Govt. of Assam. The Principal is the Secretary of the body. It has inclusive character representing all sectors with government representative, universities representative as VCs nominee the College Principal, teachers representative guardians representative as well as the employees representative It is the highest body to take decision on policy matters .

The Teachers council is the body of teachers with senior most teacher as secretary and the Principal as president ,it advices the college on academic matters

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in | **B. Any 3 of the above**

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes for Teaching staff

i. Leaves for Attending Workshop/ Seminar, RC, OP, FDP, STC

ii. .Yoga Cum Health Centre

iii. .Registered Cooperative Society for financial support

Welfare schemes for Non teaching staff

i. Registered Cooperative Society for financial support

ii. .Yoga Cum Health Centre

Welfare schemes Students

i. Hostel facility

ii..Yoga Cum Health Centre

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

It is done regularly for both teaching and non teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal audit in every financial year, the report of the internal audit is then placed in the finance committee meeting , after which it is sent for auditing by an external expert the final audit report is there confirmed in the meeting of finance committee after which it is placed to the governing body for final confirmation

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fees: Fees charged as per the university and government norms from students of various granted and self financed courses. For students getting fee waiver from the govt. the amount is given to the college by from the Govt.

Salary Grant: The College receives salary grant from the State Government. For this, the college prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.

UGC Grants: Our College is registered under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research grants , however, the college has not received any amount during the current year.

The resource mobilization policy of Karimganj college in brief is :

The institution has a UGC planning board per the directions of the UGC given in the XII Plan.

The finance Committee, under the Governing body in close coordination with the IQAC, monitors the mobilization of funds and

makes sure that the funds are spent for the purpose for which they have been allocated.

The Purchase Committee takes care that purchases are done properly as per rule and also ensures optimal utilization of funds in purchases.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC stressed upon continuation of classes and academic activities on online mode. It also motivated teachers to take active participation in online webinars and such other activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process structure and methodologies of operation in learning outcomes it periodic intervals through IQAC set up as per the norms . IQAC collects feedbacks from teachers as well as students and the analysed data is sent to the authority for appropriate action also that scope of improvement are discussed in meetings. However during the present year due to pandemic situation feedbacks could not be collected

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Normally the women cell and ICC conducts awareness campaign and programs in the college. However, due to pandemic situations such programs could not be organised during the year.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management Differently coloured large size dustbins, green for degradable and red for non-degradable, are kept in the campus and Hostels for segregated disposal of waste. One giant-size pit is kept for dumping biodegradable waste to get decomposed waste, namely the compost.

Awareness are carried out to stop the use of plastic carry bags, cups and laminated paper plates are in campus.

Dustbins are provided in the campus and are cleared every day. Students are encouraged to submit e-assignments. Food Waste: Separate dustbins are kept in the canteen and hostels for collection of food waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include	

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	**E. None of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Karimganj college is activity taking initiatives in providinginclusive environment in the institution. The initiatives

are to promote quality education ,economic upliftment of the society particularly the backward section and also to inculcate the spirit of communal harmony and togetherness among the students to become ideal citizens of the Country. The college carries out variousactivities in which students from all sections participate together particularly festivals like Saraswati Puja, Milad mahfil etc. are observed every year. On 19th may a program is organised to offer tributes to the language martyrswho have sacrificed their lives for te sake of their mother tongue.

The college has in adopted village at Karnamadhu a few kilometers from the town where regularly many activities are carried out like that of awareness on health and sanitation issues, gender sensitisationetc to upliftment the life standard of the people in the village The college has started a program of providing training of sewing clothes to the economically backward ladies from the adopted village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students are made aware about their duties and responsibilities throgh different programmes like observation of Constitution day , voter awareness programme etc. .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code	C. Any 2 of the above

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

TheKarimganj College celebrates and observe all important National and international days like birthday of Swami Vivekananda (12 january) ,Netaji Subhash Chandra Bose (23January), Mahatma Gandhi(2nd October) etc.In adition to the observation of republic day and independence day. International days like World environment day etc are also. observed .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Students seminar are organised in all the departments of the college where the students are assigned topics on which they prepare and make presentation.

Guest lectures are organised by inviting eminent academicians.

Teachers maintain work diary.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1946, Karimganj College is one of the pioneering Colleges of Assam, imparting education in Science, Arts & Commerce. Situated on the bank of Kushiara River demarcating Indo- Bangladesh Border, the College is playing a significant role for over last seven decades in the field of Higher Education of the region. Today, it is one of the leading colleges under Assam University.the college has been selected as one of the two IT-institutes of Assam under NEC programme and accordingly, the college is offering two degree programmes viz. B.Sc. (Computer Science) and BCA affiliated to Assam University . The College has also introduced B.Sc. Honours Programme in Biotechnology from the . The alumni of the college are well placed in respectful position all accross the country as well as abroad. .

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action

- **To increase digital infrastructure and ICT to boost the teaching learning process.**
- **To Conduct classes on online mode**
- **To complete admission and Students counselling .**
- **To organize FDP, Seminars, Workshops on IPR, Gender Sensitization.**
- **To Organise seminars /Webinars on NEP .**